



Forest Heath District Council

Cabinet Decisions Notice (Published: Thursday 2 April 2015)

The following decisions were taken by the Cabinet on **Tuesday 31 March 2015** and, if not called in by Councillors, will come into operation on Monday 13 April 2015. A decision may be called in, in accordance with the Procedure Rules contained within Part 4D of the Council's Constitution, by five Councillors submitting the required call-in request form to the Chief Executive (e-mail: ian.gallin@westsuffolk.gov.uk) **by 5.00 pm on Friday 10 April 2015**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 4b (Minutes)	None	<u>Local Plan Working Group - 28 January 2015</u> <u>Revised Local Development Scheme Programme Chart - January 2015</u> (Report No LOP/FH/15/002) Determined by Cabinet on 17 February 2015 under Report No CAB/FH/15/012.	Determined by Cabinet on 17 February 2015 under Report No CAB/FH/15/012.	Options were considered in detail by the Local Plan Working Group.	<u>Portfolio Holder:</u> Cllr Rona Burt 01638 712309 <u>Officer:</u> Marie Smith Service Manager (Planning Strategy) 01638 719260
Item No. 5 CAB/FH/15/017 (with Exempt Appendix)	None	<u>Revenues Collection and Performance Write-Offs</u> RESOLVED: That the write-off of the amounts detailed in the exempt Appendix to Report No CAB/FH/15/017, be approved as follows:	The total amounts detailed in the decision have been written off. Detailed reasons for the decisions were included in Exempt Appendix 1, attached to the report.	The Council had appointed a firm of bailiffs to assist in the collection of Business Rates and Council Tax and also had online tracing facilities. It was not considered	<u>Portfolio Holder:</u> Cllr Stephen Edwards 07711 457657 <u>Officer:</u> Rachael Mann Head of Resources and

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		1. Exempt Appendix 1: Business Rates totalling £69,855.80.		appropriate to pass the debt onto another agency. In the event that a written-off debt became recoverable, the amount was written back on and enforcement procedures were re-established.	Performance 01638 719245
Item No. 6 CAB/FH/15/018	None	<u>Sponsorship and Advertising Policy for West Suffolk</u> RESOLVED: That the Sponsorship and Advertising Policy for West Suffolk, as contained in Appendix 1 to Report No CAB/FH/15/018, be approved.	The Sponsorship and Advertising Policy laid out the definitions, general principles and procedures for entering into agreements for sponsorship and advertising, so as to maintain propriety and transparency within Forest Heath District and St Edmundsbury Borough Councils. The Cabinet agreed that a new policy was needed because of moving forward with the shared services agenda and also because the Councils' were trying to behave more commercially in maximising the use of their assets.	Do Nothing – This was not approved as there would not be a policy covering all of West Suffolk. Open approach – A more open approach without safeguards was not approved as this would risk non-compliance with the codes of conduct and advertising codes.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 07711 457657 <u>Officer:</u> Richard Hartley Commercial Manager 01284 757055
Item No. 7 CAB/FH/15/019	None	<u>West Suffolk Safeguarding Policy - Guidelines for Working with Children, Young People and Vulnerable Adults</u> RECOMMENDED TO COUNCIL: That, the revised Safeguarding Policy and Guidelines for working with Children, Young People and Vulnerable Adults, as set out in Appendix A to	The Cabinet agreed that an updated and revised Safeguarding Policy and Guidelines for working with children, young people and vulnerable adults should be recommended to Council for approval, to ensure compliance with the new duties placed upon the Council by the Care Act 2014.	No other options have been considered as failure to update and revise the existing policy would result in the Council being non-compliant with the changes in	<u>Portfolio Holder:</u> Cllr Robin Millar 07939 100937 <u>Officer:</u> Simon Phelan Head of Housing 01638 719440

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		Report No CAB/FH/15/019, be adopted.		legislation.	
Item No. 8 CAB/FH/15/020	None	<p><u>Policy for Providing Loans to External Organisations</u></p> <p>RECOMMENDED TO COUNCIL: The Policy for Granting Loans to External Organisations, as set out in Appendix 1 to Report No CAB/FH/15/020, be adopted.</p>	<p>Forest Heath District Council had provided loans to external organisations for a number of reasons, including promotion of economic development and enhancement of sports, leisure or community facilities within the district.</p> <p>At present, there was no set criteria or policy for the granting of loans to external organisations, as each proposal was judged on its own merits.</p> <p>The proposed Policy was based on a similar policy adopted at St Edmundsbury Borough Council (SEBC), following extensive research of policies operated by other local authorities, advice from an expert in the field and scrutiny by SEBC's Overview and Scrutiny Committee.</p> <p>Adoption of this Policy would support the Council in the adoption of suitable risk-based policy to which Councillors could refer when considering any future loan application.</p>	There were no alternative options associated with this report.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 07711 457657</p> <p><u>Lead Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>

Joy Bowes
Service Manager (Legal)
2 April 2015